



Board Minutes

Aug 27, 2018, 6:45-9:00pm

Attending: Libby Reed (Interim ED), Hannah Cavendish-Palmer (VP), Claire Foster (Secretary), Petrina Fisher (Board), Nancy Marshall (Treasurer), Erin Ericson (board), Meredith Molli (Pres.), Baj Kochar (Board), Neil Subhash (Board).

Call to Order, minutes approval from June 2018 (**Meredith**), motion passes with one abstention

Event recap: (**Claire**) Table to Farm netted \$2500, dinner went smoothly, marketing still a focus for improvement in 2019

Executive Director's report highlights (**Libby**)

See Director's Report document

Survey results available at next board meeting

Annual farmer party: 44 rsvp, 37 showed up, successful event

Farmland Matching Program: moving forward into more promotion, including farm tours of available land for farmers to evaluate starting this Fall.

EFP Stuart landing bridge nearly complete. Reimbursements incoming.

Organizational Strength: Libby will bring a financial policies and procedures document for board review at Sept meeting.

Advocacy (**Libby**): Snohomish Conservation District- potential partnership to facilitate farm business support/education services. Libby to move forward with creating a contract with them for board review.

Quickbooks (**Libby**): Master Administrator changes require motion and vote. Motion made to update the Master Administrator name in Quickbooks to Libby Reed. Unanimous vote in favor. Nancy to investigate details of whether this change is needed now vs in 2019.

Executive director transition and hiring plan (**Executive Committee**)

Petrina, Hannah, Meredith, and Erin to meet at beginning of Sept. about next steps for hiring.

Would like to keep an eye on Board Recruitment needs and budget planning for 2019.

Hiring for new Member Services Manager is underway

Taylor will be departing as Farmers Market Manager at end of October due to impending maternity.

Beyers property – SVT will write a letter to Dan Byers to indicate that SVT would like to continue to lease the property after it is purchased by any other purchasing party. Libby to write the letter and forward to the board for review before sending it. Tight timelines apply for review. **(Libby)**

Updates from partners (WID, SVFC, KC Ag Commission, CCF, Carnation Farms, SCD – **Erin, Neil, Meredith, Petrina, Hannah**)

Poultry Co-op: none

WID: released an RFP for consultants to develop small scale water storage projects. Now looking at specific properties that have opportunities for storage.

SVFC: looking for a driver/box mover, there will be a thanksgiving box this year.

Carnation Farms: will be signing a lease with Marzolf Meats/Falling River Meats

SCD: none

Taylor is leaving end of October for maternity leave. We will review the financial outlook and history from the last three years before proceeding with a clear hiring plan.

Adjourn/Late Happy Hour

Next meeting: Sept 24th, SVT Office. 6:30-8:30pm.